

# MINUTES

## Arkansas City Public Library Board of Trustees Meeting – January 8, 2024

The Board of Trustees of the Arkansas City Public Library, pursuant to official notification, met Monday, January 8, 2024 at 5:30 p.m. at the library.

### MEMBERS PRESENT:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Shawna Allison, President     | <input checked="" type="checkbox"/> Charles Tweedy, City Commissioner |
| <input type="checkbox"/> Mitch Reichle, Treasurer                 | <input type="checkbox"/> Katie Boyle                                  |
| <input checked="" type="checkbox"/> Lloyd Colston, Vice-President | <input checked="" type="checkbox"/> Latresha Swopes                   |
| <input checked="" type="checkbox"/> Emily Mitton, Secretary       |   |

STAFF PRESENT: Mendy Pfannenstiel, Library Director

### OTHERS PRESENT:

Allison called the meeting to order at 5:30 p.m.

Motion by Colston to approve the December meeting minutes. Second by Mitton. Approved unanimously.

End-of-year financials were not available at the time of the meeting.

Motion by Colston to approve the KS-CIPA Internet Use policy reaffirmation. Second by Mitton. Approved unanimously.

Pfannenstiel presented the current Director's report.

Discussion about Strategic Planning preparation.

Motion by Colston to adjourn the meeting. Second by Mitton. Approved unanimously. With there being no further business, the meeting concluded at 6:14 p.m.

# Director's Report

## Personnel/Professional Development:

- One of our evening library clerks resigned due to conflicts with her college schedule. We'll be starting the hiring process for her replacement soon.

## Facilities & Grounds:

- Nothing new to report.

## Budget/Finance:

- Nothing new to report.

## Collection/Circulation:

- Nothing new to report.

## Special Projects / Partnerships / Grants:

- Nothing new to report.

## Programming:

- Recent Statistics:

<u>Age</u>	<u>December</u> <u># Programs</u>	<u>Attendance</u>
Children	15	220
Teens	0	0
Adult	4	114
Bookmobile	3	10
<b>Total</b>	<b>49</b>	<b>518</b>

## Technology:

- Nothing new to report.

## Public Relations/Advocacy:

- Facebook: 2,324 Followers (84.9% women, 15.1% men)
- Website Visits: 793; Website Views: 1,222; Wi-Fi Connections: 160
- Marketing: Bookmobile in Christmas Parade; Facebook posts & boosts; CourierTraveler ads & quarterly; Monthly StoryWalk; Weekly Little Free Libraries
- Partnerships/Collabs/Networking: Safety Net Organizations, RISE Cowley, Soroptimists (Mendy); Early Literacy Partnerships, House of Hope, USD 470

## SCKLS/SCKAN/State Library/Legislative:

- Update from Mike Taylor.

## Gifts, Memorials, and Other:

- Nothing new to report.

## Submitted by:

Mendy Pfannenstiel, Director

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