

## MINUTES

### Arkansas City Public Library Board of Trustees Special Meeting via Zoom October 25, 2021

The Board of Trustees of the Arkansas City Public Library, pursuant to official notification, met Monday, October 25, 2021, at 5:30 p.m. via Zoom for a special meeting.

#### MEMBERS PRESENT:

- |   |   |
|---|---|
| <input type="checkbox"/> Duane Oestmann, <i>City Commissioner, ex-officio</i> | <input checked="" type="checkbox"/> Kayleigh Lawson, <i>President</i> |
| <input checked="" type="checkbox"/> Shawna Allison, <i>Vice President</i>     | <input type="checkbox"/> Gia Watson                                   |
| <input checked="" type="checkbox"/> Lloyd Colston                             | <input type="checkbox"/> Emily Mitton, <i>Secretary</i>               |
| <input checked="" type="checkbox"/> Mitch Reichle, <i>Treasurer</i>           |   |

STAFF PRESENT:      Mendy Pfannenstiel, Library Director

#### OTHERS PRESENT:

Lawson called the meeting to order at 5:37 p.m.

**Motion by Allison to approve the September 2021 Treasurer Report. Second by Oestmann. Approved unanimously.** The September 2021 report shows that we have total assets of \$485,283.51 (\$1,062.79 in current liabilities, \$144,426.69 in the operating fund and \$321,531.43 in the capital improvement fund). We have accepted 98% of our anticipated receipts and expended 66% of our anticipated budget.

**Motion by Colston to approve comparable wage increases for all staff members, to forgo hiring an adult services librarian, and to add additional job duties for daytime staff. Second by Reichle. Approved unanimously.**

**Motion by Colston to adjourn the meeting. Second by Reichle. Approved unanimously.** With there being no further business, the meeting concluded at 6:27 p.m.

Because there are no major agenda items in November and with permission from the Board President, the November regular meeting is cancelled.