

MINUTES

Arkansas City Public Library Board of Trustees Special Meeting via Zoom – January 11, 2021

The Board of Trustees of the Arkansas City Public Library, pursuant to official notification, met Monday, January 11, 2021 at 7:00 p.m. via Zoom.

MEMBERS PRESENT:

- | | |
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| <input checked="" type="checkbox"/> Duane Oestmann, City Commissioner, ex-officio | <input checked="" type="checkbox"/> Kayleigh Lawson, President |
| <input checked="" type="checkbox"/> Shawna Allison, Secretary | <input checked="" type="checkbox"/> Gia Watson |
| <input type="checkbox"/> Lloyd Colston | <input checked="" type="checkbox"/> Emily Mitton |
| <input checked="" type="checkbox"/> Mitch Reichle, Treasurer | |

STAFF PRESENT: Mendy Pfannenstiel, Library Director

OTHERS PRESENT:

Lawson called the meeting to order at 7:00 p.m.

Introduction of new board member, Emily Mitton.

Motion by Oestmann to approve the December meeting minutes. Second by Watson. Approved unanimously.

December/End-of-Year financials were not available at the time of the meeting.

Pfannenstiel provided a Director's report to the Board.

Short discussion in Old Business concerning the library reopening phases. No action taken.

Motion by Watson to approve raising the library's minimum wage to \$8.00/hour and raising pay for P/T employees to that level. Second by Allison. Approved unanimously.

Motion by Oestmann to adjourn the meeting. Second by Watson. Approved unanimously. With there being no further business, the meeting concluded at 7:42 p.m.

Director's Report

Personnel:

- One of our P/T staff members has resigned to move on to college.

Facilities & Grounds:

- City crew found water sitting on roof again. They cleared out the gutters/drains.

Budget/Finance:

- Nothing new to report.

Collection/Circulation:

- Staff is still working on the shelf-reading and series labels project.

Special Projects / Grants:

- Nothing new to report.

Technology:

- Nothing new to report.

Programming:

- Nothing new to report.

Public Relations:

- Facebook: 1,713 Page Likes; 1,798 Followers; 133 Page Views; 2,079 Post Reach; 575 Post Engagements
- Website: Updates to our reopening plans can be found at: <https://arkcity.scklslibrary.info/covid-19/>
- Marketing: Facebook boosts; CourierTraveler ads

SCKLS/SCKAN/State Library:

- Nothing new to report.

Gifts, Memorials, and Other:

- We received a \$500 donation from Kevin Campbell.

Statistics:

- Available in separate document(s).

Submitted by:
Mendy Pfannenstiel, Director
January, 2021